



Punta Gorda Rotary Foundation

Check Request Form (11/3/17)

• **Charitable Grant (UPON BOARD APPROVAL)**

Service Area: Community Youth Int'l RI Emer/Contingency

Approved: Minutes of _____(Secretary) _____

OR

• **Fund Raising or Operating Expense:**

Event: Taste of PG Testimonial Dinner Other Operating

(Other Event) _____

Misc _____

Requested by: _____

Date: _____

E-mail: _____

Phone: _____

Chair Approval: _____

Date: _____

E-mail: _____

Phone: _____

Check Detail: Payee: _____ Amount: _____

Memo: _____ Purpose: _____

Delivery: By Mail

Hand Deliver:

To: _____

Address: _____

Payments Status: Ck # _____: Mailed: _____ By Hand: _____ Date: _____